

KELAB GOLF MIRI

Propose Income and Expenditure Budget For 2016

|                                    | Notes | 2016 Budget<br>(RM) | 2015 Budget<br>(RM) | 2015 Actual<br>(RM) |
|------------------------------------|-------|---------------------|---------------------|---------------------|
| <b>INCOME</b>                      |       |                     |                     |                     |
| Subscription                       |       | 1,200,000.00        | 1,200,000.00        | 1,209,520.00        |
| Entrance Fee                       |       | 0.00                | 0.00                | 1,000.00            |
| Conversion Fee                     |       |                     | 0.00                | 9,000.00            |
| Entrance Fee from Term Member      |       | 15,000.00           | 15,000.00           | 35,000.00           |
| Corporate Annual Nominee Fee       |       | 10,000.00           | 10,000.00           | 7,083.33            |
| Transfer Fee                       |       | 84,000.00           | 84,000.00           | 164,500.00          |
| Green Fees                         |       | 250,000.00          | 130,000.00          | 228,281.80          |
| Rental                             |       | 38,400.00           | 38,400.00           | 44,400.00           |
| Competition Fees                   |       | 115,000.00          | 115,000.00          | 97,055.05           |
| Interest on Fixed Deposit          |       | 72,000.00           | 72,000.00           | 100,263.00          |
| Swimming Pool                      |       | 5,000.00            | 5,000.00            | 1,980.00            |
| Buggy rental                       |       | 250,000.00          | 180,000.00          | 261,410.00          |
| Pool table                         |       | -                   | 500.00              | 21.00               |
| Competition's Sponsorships         |       |                     | -                   | 13,018.87           |
| Miscellaneous                      |       | 15,000.00           | 15,000.00           | 33,147.68           |
| Development Fee                    |       | 25,000.00           | 10,000.00           | 22,530.00           |
|                                    |       | <b>2,079,400.00</b> | <b>1,874,900.00</b> | <b>2,228,210.73</b> |
| <b>EXPENDITURE</b>                 |       |                     |                     |                     |
| Employees Expenses                 | 1     | 506,500.00          | 503,000.00          | 370,160.31          |
| GST Upgrade Customization Software |       | 0.00                | 25,000.00           | 24,000.00           |
| Upgrading of Website               |       | 5,000.00            | 5,000.00            | 0.00                |
| IT Maintenance                     |       | 20,000.00           | 20,000.00           | 19,050.00           |
| Clubhouse Expenditure              | 2     | 49,000.00           | 51,000.00           | 28,966.28           |
| Stationery/Printing/Postage        | 3     | 40,000.00           | 40,000.00           | 27,070.13           |
| Clubhouse Maintenance              | 4     | 107,000.00          | 95,000.00           | 84,902.72           |
| Swimming Pool Maintenance          | 5     | 38,000.00           | 38,000.00           | 26,966.85           |
| Buggy Maintenance                  | 6     | 30,000.00           | 30,000.00           | 16,922.60           |
| Committee Expenses                 | 7     | 20,000.00           | 20,000.00           | 15,326.90           |
| Bank Charges                       | 8     | 2,000.00            | 2,000.00            | 1,978.00            |
| Depreciation                       |       | 250,000.00          | 220,000.00          | 263,182.42          |
| Sundry Expenses                    |       | 6,000.00            | 0.00                | 6,450.41            |
| General Expenses                   | 9     | 94,000.00           | 94,000.00           | 105,311.91          |
| Subscription to MGA/SGA            |       | 10,000.00           | 10,000.00           | 15,050.00           |
| Golf Competition                   | 10    | 234,000.00          | 208,000.00          | 186,666.23          |
| Course Maintenance                 | 11    | 886,200.00          | 720,000.00          | 582,681.18          |
| Utilities                          | 12    | 74,000.00           | 84,000.00           | 57,427.57           |
| Ladies Section                     | 13    | 26,000.00           | 26,000.00           | 25,719.07           |
| Senior Section                     | 14    | 27,500.00           | 23,000.00           | 22,190.27           |
| Driving Range                      | 15    | 62,000.00           | 62,000.00           | 45,318.83           |
| Social Activities                  | 16    | 15,000.00           | 15,000.00           | 15,585.00           |
|                                    |       | <b>2,502,200.00</b> | <b>2,291,000.00</b> | <b>1,940,926.68</b> |
| Nett surplus/deficit               |       | <b>- 422,800.00</b> | <b>- 416,100.00</b> | <b>287,284.05</b>   |

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| <u>Notes</u>   | <u>2016 Budget</u><br>(RM) | <u>2015 Budget</u><br>(RM) | <u>2015 Actual</u><br>(RM) |
|--|----------------------------|----------------------------|----------------------------|
| <b><u>Expenditures</u></b>   |                            |                            |                            |
| <b><u>(1) Employees Expenses</u></b>                                 |                            |                            |                            |
| Salary   | 380,000.00                 | 380,000.00                 | 299,095.65                 |
| Overtime   | 38,600.00                  | 38,600.00                  |                            |
| Bonus  | 12,000.00                  | 12,000.00                  | 13,405.00                  |
| EPF  | 50,000.00                  | 50,000.00                  | 44,409.50                  |
| SOCSO  | 7,000.00                   | 7,000.00                   | 5,217.85                   |
| Housing Allowance  | 2,400.00                   | 2,400.00                   | 1,800.00                   |
| Uniform Attire   | 7,000.00                   | 7,000.00                   | 1,137.00                   |
| Staff Medical/Welfare Expenses                                       | 4,000.00                   | 4,000.00                   | 2,641.81                   |
| Staff Training (mracs/fire hydrant and etc)                          | 3,000.00                   | 2,000.00                   | 2,453.50                   |
| Staff Meeting Expenses   | 2,500.00                   | -                          | -                          |
|  | <b>506,500.00</b>          | <b>503,000.00</b>          | <b>370,160.31</b>          |
| <b><u>(2) Clubhouse Expenditure</u></b>                              |                            |                            |                            |
| Toiletries   | 12,000.00                  | 12,000.00                  | 10,820.12                  |
| Office/General   | 2,000.00                   | 2,000.00                   | 910.47                     |
| Membership card  | 1,000.00                   | 1,000.00                   | 900.00                     |
| Newspaper & Periodicals  | 5,500.00                   | 5,500.00                   | 5,157.30                   |
| Air Conditioning Services  | 6,000.00                   | 6,000.00                   | 2,620.00                   |
| Motorbike Maintenance  | 2,000.00                   | 2,000.00                   | 168.18                     |
| Transport/Fuel Allowance   | 2,000.00                   | 2,000.00                   | 1,530.00                   |
| KGM Momento Plaque   | 7,500.00                   | 7,500.00                   |                            |
| Walkie Talkie Maintenance  | 5,000.00                   | 5,000.00                   | 3,510.00                   |
| Course Rating Expenses   | -                          | -                          | 471.68                     |
| Car sticker  | -                          | -                          |                            |
| Score card pencil  | -                          | 2,000.00                   | 1,400.00                   |
| Office Furnitures  | 1,000.00                   | 1,000.00                   | 1,300.00                   |
| Bath towels  | 4,000.00                   | 4,000.00                   | -                          |
| Miscellaneous  | 1,000.00                   | 1,000.00                   | 178.53                     |
|  | <b>49,000.00</b>           | <b>51,000.00</b>           | <b>28,966.28</b>           |
| <b><u>(3) Stationery/Printing/Postage</u></b>                        |                            |                            |                            |
| Stationery   | 2,500.00                   | 2,500.00                   | 1,440.39                   |
| Printings  | 16,000.00                  | 16,000.00                  | 11,227.28                  |
| Score card printing  | 4,500.00                   | 4,500.00                   | -                          |
| Postage/Stamps   | 5,000.00                   | 5,000.00                   | 3,752.21                   |
| Computer Stationery & maint.   | 5,000.00                   | 5,000.00                   | 5,700.25                   |
| Website maintenance  | 2,000.00                   | 2,000.00                   | -                          |
| Newsletter   | 5,000.00                   | 5,000.00                   | 4,950.00                   |
|  | <b>40,000.00</b>           | <b>40,000.00</b>           | <b>27,070.13</b>           |
| <b><u>(4) Clubhouse Maintenance</u></b>                              |                            |                            |                            |
| Pest Control   | 5,700.00                   | 5,700.00                   | 5,700.00                   |
| Fixtures & Fittings (Incl Major Repair Building, Wiring and Pipings) | 48,000.00                  | 48,000.00                  | 52,655.31                  |

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| <u>Notes</u>                                | <u>2016 Budget</u> | <u>2015 Budget</u> | <u>2015 Actual</u> |
|---|--------------------|--------------------|--------------------|
|   | (RM)               | (RM)               | (RM)               |
| Equipment maintenance                       | 18,100.00          | 18,100.00          | 16,842.48          |
| Decoration                                  | 3,000.00           | 1,000.00           | 1,788.18           |
| Sewages/Kitchen Repair                      | 5,000.00           | 5,000.00           | 4,178.94           |
| Back Nine Canteen renovation                | 3,000.00           |                    |                    |
| Cold Room & Freezer Repair                  | -                  | -                  |                    |
| Painting                                    | 10,000.00          | 3,000.00           | 2,840.31           |
| Car Park Maintenance                        | 2,000.00           | 2,000.00           |                    |
| Car Park Extension                          | 0.00               | 0.00               |                    |
| 1unit fire wall                             | 4,000.00           | 4,000.00           |                    |
| Maintenance & servicing of fire wall        | 1,200.00           | 1,200.00           |                    |
| Clubhouse Beautification & Landscape        | 5,000.00           | 5,000.00           | 887.50             |
| Miscellaneous                               | 2,000.00           | 2,000.00           | 10.00              |
|   | <b>107,000.00</b>  | <b>95,000.00</b>   | <b>84,902.72</b>   |
| <b>(5) <u>Swimming Pool Maintenance</u></b> |                    |                    |                    |
| Swimming Pool Maintenance                   | 38,000.00          | 38,000.00          | 26,966.85          |
|   | <b>38,000.00</b>   | <b>38,000.00</b>   | <b>26,966.85</b>   |
| <b>(6) <u>Buggy Maintenance</u></b>         |                    |                    |                    |
| Buggy Maintenance                           | 30,000.00          | 30,000.00          | 16,922.60          |
|   | <b>30,000.00</b>   | <b>30,000.00</b>   | <b>16,922.60</b>   |
| <b>(7) <u>Committee Expenses</u></b>        |                    |                    |                    |
| Management Committee Meeting                | 3,000.00           | 3,000.00           | 1,680.00           |
| Sub-Committee Meeting                       | 1,000.00           | 1,000.00           | 696.99             |
| Rules Seminar                               | 1,000.00           | 1,000.00           | 246.00             |
| Miscellaneous Entertainment & Souvenirs     | 5,000.00           | 5,000.00           | 6,458.25           |
| MGA/SGA Fee/Airfare                         | 3,000.00           | 3,000.00           | 1,082.66           |
| AGM Makan Kecil/Refreshment                 | 2,500.00           | 2,500.00           | 3,453.00           |
| Hole-in-One                                 | 4,000.00           | 4,000.00           | 1,060.00           |
| Miscellaneous                               | 500.00             | 500.00             | 650.00             |
|   | <b>20,000.00</b>   | <b>20,000.00</b>   | <b>15,326.90</b>   |
| <b>(8) <u>Bank Charges</u></b>              |                    |                    |                    |
| Bank Charges                                | 2,000.00           | 2,000.00           | 1,978.00           |
|   | <b>2,000.00</b>    | <b>2,000.00</b>    | <b>1,978.00</b>    |
| <b>(9) <u>General Expenses</u></b>          |                    |                    |                    |
| Bad debts                                   | -                  | -                  | 12,335.00          |
| Professional Fee                            | 1,200.00           | 1,200.00           | 1,900.00           |
| Professional Fee / Survey Fees              | 3,500.00           | 3,500.00           | 0.00               |
| Advertisement Fee                           | 2,000.00           | 2,000.00           | 2,294.53           |
| Insurance                                   | 9,000.00           | 9,000.00           | 8,251.97           |
| Telephone                                   | 16,000.00          | 16,000.00          | 13,070.09          |
| Land Rent                                   | 29,725.00          | 29,725.00          | 29,506.00          |
| Audit Fee                                   | 4,600.00           | 4,600.00           | 4,000.00           |

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|---------------------------------|--------------------|--------------------|--------------------|
|                                 | (RM)               | (RM)               | (RM)               |
| MMC Rate                        | 16,000.00          | 16,000.00          | 19,501.20          |
| Travelling Expenses             | 2,175.00           | 2,175.00           | 0.00               |
| Taxation                        | 4,000.00           | 4,000.00           | 13,913.12          |
| Captain Jacket                  | 800.00             | 800.00             | -                  |
| New Members Night               | 2,000.00           | 2,000.00           | 540.00             |
| VIP's visit, officials expenses | 3,000.00           | 3,000.00           | -                  |
|                                 | <b>94,000.00</b>   | <b>94,000.00</b>   | <b>105,311.91</b>  |

**(10) Golf Competition**

|                                 |                   |                   |                   |
|---------------------------------|-------------------|-------------------|-------------------|
| Monthly Medal                   | 42,000.00         | 42,000.00         | 40,581.92         |
| Champion of Champion/Club/Match | 20,000.00         | 20,000.00         | 10,910.20         |
| Captain's Prize                 | 10,000.00         | 10,000.00         | 10,060.00         |
| Junior Golf Expenses            | 20,000.00         | 20,000.00         | 20,035.80         |
| KGM Open                        | 40,000.00         | 40,000.00         | 39,740.57         |
| Interclub                       | 30,000.00         | 30,000.00         | 13,013.21         |
| Hari Kebangsaan                 | 3,000.00          | 3,000.00          | 2,823.96          |
| Christmas                       | 3,000.00          | 3,000.00          | 2,858.49          |
| New Year                        | 3,000.00          | -                 | -                 |
| Chinese New Year                | 3,000.00          | 3,000.00          | 2,168.00          |
| Gawai                           | 3,000.00          | 3,000.00          | 2,828.30          |
| Hari Raya Puasa                 | 3,000.00          | 3,000.00          | 2,826.15          |
| AGM Competition                 | 5,000.00          | 3,000.00          | 3,139.00          |
| Sarawak Open                    | 5,000.00          | 5,000.00          | 5,000.00          |
| DPTS Dr. Wong Soon Kai I/club   | 10,000.00         | 20,000.00         | 15,959.18         |
| Sponsored Competition Expenses  | -                 | -                 | 13,156.80         |
| Sarawak Junior Open             | 23,000.00         | -                 | -                 |
| Members' Travelling Allowance   | 8,000.00          | -                 | 0.00              |
| Miscellaneous                   | 3,000.00          | 3,000.00          | 1,564.65          |
|                                 | <b>234,000.00</b> | <b>208,000.00</b> | <b>186,666.23</b> |

**(11) Course Maintenance**

|                                       |            |            |            |
|---------------------------------------|------------|------------|------------|
| <b>Workers' pay</b>                   |            |            |            |
| - Wages & overtime                    | 300,000.00 | 216,000.00 | 241,985.44 |
| - EPF                                 | 30,000.00  | 24,000.00  | 25,480.00  |
| - SOCSO                               | 4,000.00   | 4,000.00   | 3,545.05   |
| Course eqt insurance                  | 4,500.00   | 4,500.00   | 5,591.27   |
| Petrol & diesel                       | 65,000.00  | 65,000.00  | 54,518.34  |
| Machinery spares                      | 110,000.00 | 110,000.00 | 99,707.70  |
| Major repair to Jacobsen Green Mower  | 7,700.00   | 0.00       | 0.00       |
| Major overhaul Back Nine Water Pump   | 4,000.00   | 8,000.00   | 0.00       |
| Workshop tools                        | 11,000.00  | 8,000.00   | 8,164.20   |
| Materials for eqt general maintenance | 60,000.00  | 60,000.00  | 53,952.22  |
| Bunker                                | 0.00       | 0.00       | 105.00     |
| Flag/pin/cup/course markers           | 8,000.00   | 8,000.00   | 4,998.39   |
| Fertilizer                            | 40,000.00  | 40,000.00  | 12,273.50  |
| Insecticide / Pesticide               | 10,000.00  | 10,000.00  | 10,331.50  |

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|---|--------------------|--------------------|--------------------|
|   | (RM)               | (RM)               | (RM)               |
| River sand / Soil                       | 35,000.00          | 35,000.00          | 28,467.24          |
| Sprinkler Heads                         | 6,000.00           | 6,000.00           | 3,894.15           |
| Flowers & beautification                | 8,500.00           | 8,500.00           | 3,750.00           |
| Plants for fencing from Fway 3-8        | 10,000.00          | -                  | -                  |
| Drainage pipes                          | 10,000.00          | 10,000.00          | 4,246.82           |
| Rain shelters Repair                    | 5,000.00           | -                  | -                  |
| Link pond from hole 5 to hole 6         | 20,000.00          | 20,000.00          | 0.00               |
| Golf Course Project (teeboxes & greens) | 60,000.00          | 60,000.00          | 15,224.75          |
| Tree Trimming                           | 20,000.00          | 10,000.00          | 52.50              |
| Greens Improvement                      | -                  | -                  | 3,625.03           |
| Pond Improvement                        | 8,000.00           | 8,000.00           | 1,300.00           |
| Pond 13 Aeration System                 | 7,500.00           | -                  | -                  |
| Retaining wall @ Ponds 6, 7 and 13      | 35,000.00          | -                  | -                  |
| Workshop roofing extension              | 2,000.00           | -                  | -                  |
| Miscellaneous                           | 5,000.00           | 5,000.00           | 1,468.08           |
|   | <b>886,200.00</b>  | <b>720,000.00</b>  | <b>582,681.18</b>  |

**(12) Utilities**

**Electricity**

|                       |           |           |           |
|-----------------------|-----------|-----------|-----------|
| =>Clubhouse premises  | 55,000.00 | 55,000.00 | 45,018.45 |
| =>Workshop & quarters | 9,000.00  | 9,000.00  | 5,800.38  |

**Water**

|                              |           |           |          |
|------------------------------|-----------|-----------|----------|
| =>Clubhouse, Workshop & Qtrs | 10,000.00 | 20,000.00 | 6,608.74 |
|------------------------------|-----------|-----------|----------|

|  |                  |                  |                  |
|--|------------------|------------------|------------------|
|  | <b>74,000.00</b> | <b>84,000.00</b> | <b>57,427.57</b> |
|--|------------------|------------------|------------------|

**(13) Ladies Section**

|                |                  |                  |                  |
|----------------|------------------|------------------|------------------|
| Ladies Section | 26,000.00        | 26,000.00        | 25,719.07        |
|                | <b>26,000.00</b> | <b>26,000.00</b> | <b>25,719.07</b> |

**(14) Senior Section**

|                |                  |                  |                  |
|----------------|------------------|------------------|------------------|
| Senior Section | 27,500.00        | 23,000.00        | 22,190.27        |
|                | <b>27,500.00</b> | <b>23,000.00</b> | <b>22,190.27</b> |

**(15) Driving Range**

|                                    |                  |                  |                  |
|------------------------------------|------------------|------------------|------------------|
| Professional's Monthly Allowance   | 36,000.00        | 36,000.00        | 36,000.00        |
| Retainer Fee, Work Permit, Airfare | 3,000.00         | 3,000.00         | 5,797.03         |
| Driving Range Maintenance Expenses | 12,000.00        | -                | -                |
| Improvement to driving range       | 11,000.00        | 23,000.00        | 3,477.80         |
| Others                             | 0.00             | 0.00             | 44.00            |
|                                    | <b>62,000.00</b> | <b>62,000.00</b> | <b>45,318.83</b> |

**(15) Social Activities**

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|-----------------------------------|--------------------|--------------------|--------------------|
|                                   | (RM)               | (RM)               | (RM)               |
| <b>Annual Dinner/Social Event</b> | <b>15,000.00</b>   | <b>15,000.00</b>   | <b>15,585.00</b>   |
|                                   | <b>15,000.00</b>   | <b>15,000.00</b>   | <b>15,585.00</b>   |